



**KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.**

(Approved by AICTE & Affiliated to JNTUH)

Abdullapur (V), Abdullapurmet (M), R.R Dist, 501505, Telangana, INDIA.

Email : [principal@knrcer.ac.in](mailto:principal@knrcer.ac.in) ; website: [www.knrcer.ac.in](http://www.knrcer.ac.in)

Date: 19-08-2017

REQUEST LETTER

TO,

R,Mrudula

Associate Professor  
KNRCER

Sub: - Invitation One day FDP on “**Digital Information resource**”- Reg.

Dear Sir,

On behalf of Kasireddy Narayanreddy College Of Engineering & Research, I cordially invite you to Deliver 1 lecture on One day FDP on “**Digital Information resource**” which will be held from 21-08-2017. I would be thankful if you share your expiries on the topic with our faculty.

I will be eagerly looking forward to hear from you and hope that you would accept our invitation for event.

**B.Ragupathi**

Program Coordinator,

Assoc. Professor

Kasireddy Narayanreddy College of Engg. & Research

Abdullapur (V), AbdullapurMet(V),R.R Dist, 501505

Email Id: [cse.hod@knrcer.ac.in](mailto:cse.hod@knrcer.ac.in)

Head of Department  
Computer Science & Engineering  
Kasireddy Narayanreddy College of Engg & Research  
Abdullapur (V), Abdullapurmet (M), R.R. Dist-501 505

PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.



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Email : [principal@knrcer.ac.in](mailto:principal@knrcer.ac.in) ; website: [www.knrcer.ac.in](http://www.knrcer.ac.in)

**Date:** 20-08-2017

To,  
The Principal  
Kasireddy Narayanreddy College of Engineering and Research,  
Abdullapurmet,  
Ranga Reddy – 501505

**Subject:- For conducting One day FDP on Digital Information resource**

Dear Sir,

We, the department of CSE of our college are planning to conduct **One day FDP** on **“Digital Information resource”** which we are planning around 21-08-2017, We request your acceptance for conducting the event.

Thanking You,

Yours Faithfully,

*[Handwritten Signature]*  
**PRINCIPAL**  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

*[Handwritten Signature]*  
HOD/CSE



**KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.**

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Email : [principal@knrcer.ac.in](mailto:principal@knrcer.ac.in) ; website: [www.knrcer.ac.in](http://www.knrcer.ac.in)

Date: 20-08-2017


CIRCULAR


All the faculty are here by informed that a faculty development program is being conducted on the topic “**Digital Information resource**” at our institution on 21-08-2017, in the department of CSE .

Venue: Ground floor Seminar Hall

Copy To:

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2. Notice board
3. Civil
4. EEE
5. ME
6. ECE
7. CSE
8. H&S
9. IQAC

  
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OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

  
**PRINCIPAL**  
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REPORT ON One day FDP on “**Digital Information resource**”

21-08-2017

Objectives of the FDP are to train our 1. Digital information resources available on the internet have become very important in higher education institution around the world, “**Digital Information resource**” at our college.

In this FDP, “**Digital Information resource**” created by professors of IIT, NIT and industries based on IT Sector, are to be incorporated for advanced knowledge for various technocrats for future applications.

The function is inaugurated on 21-08-2017 by Hon'ble Chairman Dr.K.NARAYAN REDDY, and presence of Chief Guest of the Function. R.Mrudula Guest of Honor &Asso, Prof. Department of CSE, KNR Collage of Engineering. B.Raghupathi Coordinator of the FDP, NON-teaching faculty members of the institute and participants.

  
PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.



## KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.

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At the end of the FDPs, delegates are able to

1. Digital information resources available on the internet have become very important in higher education institution around the world.
2. Students at different universities use the digital content on a daily basis yet many aspects of that use are unknown.
3. This research confirmed continuing use of the digital information resources by the group of students at the FHSS who participated in the research.
4. Their use of the digital content is directed more towards the free of charge information resources than to the fee based information resources.
5. They are also aware of the existence of the OA initiative and understand its benefits which are very important because the OA has its foundations mostly at universities around the world.
6. The participants in this research are very clear about what type of digital content they want and what characteristics that content should possess

  
**PRINCIPAL**  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
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R.R. District-501 505.



**KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.**

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One day FDP on “Digital Information resource” 21-08-2017

**ATTENDANCE SHEET**

S.NO	Name of the faculty	Designation	21-08-2017
1	Manasa	Lab assistance	P
2	G.Susmitha	Lab assistance	P
3	L.Susmitha	Lab assistance	P
4	M.Nagesh	Lab assistance	P
5	Meena	Lab assistance	P
6	Ravi	Lab assistance	P

CO-ORDINATOR

  
HOD/CSE

  
PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

**KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF**



**PARTICIPATION**

This is to certify that Ravi from KNRCER.  
attended Faculty Development Program on One day FDP on digital  
information resource conducted by the Computer Science and Engineering  
Department on 21-08-2017

**PRINCIPAL**  
**KASIREDDY NARAYAN REDDY COLLEGE**  
**OF ENGINEERING AND RESEARCH**  
Abdullapur (V), Abdullapurmet (M)  
R.R. District-501 505.

*[Signature]*  
Coordinator

Head of the Department

**PRINCIPAL**  
**KASIREDDY NARAYAN REDDY COLLEGE**  
principal

R.R. District-501 505

**KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF**



**PARTICIPATION**

This is to certify that Manasa from Kurcer  
attended Faculty Development Program on One day fdp on digital  
information resource conducted by the Computer Science and Engineering  
Department on 21-08-2017

**PRINCIPAL**  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M)  
R.R. District-501 505

  
Head of the Department  
Computer Science & Research  
R.R. District-501 505

  
PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M)  
R.R. District-501 505

Coordinator



**KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD**

**CERTIFICATE OF**

**PARTICIPATION**



This is to certify that G. Susmitha from KNRCER  
attended Faculty Development Program on One day fdp on digital  
information resource conducted by the Computer Science and Engineering  
Department on 21-08-2017

**PRINCIPAL**  
**KASIREDDY NARAYAN REDDY COLLEGE**  
**OF ENGINEERING AND RESEARCH**  
Abdullapur (V), Abdullapurmet (R)

Prof. R.R. Dastagir

Coordinator

[Signature]  
Head of the Department

[Signature]

principal

Phone: 8080011  
Fax: 8080011  
E-mail: knrcer@rediffmail.com

**KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD**  
**CERTIFICATE OF**



**PARTICIPATION**

This is to certify that L. susmitha from KAIRCER  
attended Faculty Development Program on One day fdp on digital  
information resource conducted by the Computer Science and Engineering  
Department on 21-08-2017

**PRINCIPAL**  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

Coordinator

*[Signature]*  
Head of the Department  
of the Department of Engineering  
Technology

*[Signature]*  
PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF



PARTICIPATION

This is to certify that M. Nagish from KNRCE  
attended Faculty Development Program on One day fdp on digital  
information resource conducted by the Computer Science and Engineering  
Department on 21-08-2017

**PRINCIPAL**  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M)  
R.R. District-501 505

*[Signature]*  
Head of the Department  
Department of Engineering  
& Research  
Kasireddy Narayan Reddy College  
of Engineering and Research  
Abdullapur (V), R.R. District-501 505

*[Signature]*  
**PRINCIPAL**  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), R.R. District-501 505

*[Signature]*  
Coordinator

**KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF**



**PARTICIPATION**

This is to certify that Meena from KNRCER  
attended Faculty Development Program on One day fdp on digital  
information resource conducted by the Computer Science and Engineering  
Department on 21-08-2017

**PRINCIPAL**  
**KASIREDDY NARAYAN REDDY COLLEGE**  
**OF ENGINEERING AND RESEARCH**  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

[Signature]  
Coordinator  
Head of the Department

[Signature]  
**PRINCIPAL**  
**KASIREDDY NARAYAN REDDY COLLEGE**  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.





**KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.**

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Email : [principal@knrcer.ac.in](mailto:principal@knrcer.ac.in) ; website: [www.knrcer.ac.in](http://www.knrcer.ac.in)

Date: 12-11-2017

REQUEST LETTER

TO,

B.RAGHUPATHI  
ASSOCIATE PROFESSOR,  
KNRCER.

Sub: - Invitation Two days Workshop on “**TECHNICAL WRITING SKILLS**”- Reg.

Dear Sir,

On behalf of Kasireddy Narayanreddy College Of Engineering & Research, I cordially invite you to Deliver lecture on “**TECHNICAL WRITING SKILLS**”, which will be held from Nov 14<sup>th</sup> to 15<sup>th</sup> , 2017. I would be thankful if you share your expiries on the topic with our faculty.

I will be eagerly looking forward to hear from you and hope that you would accept our invitation for event.

P.SATISH REDDY,  
Program Coordinator,  
Assoc. Professor  
Kasireddy Narayanreddy College of Engg. & Research  
Abdullapur (V), AbdullapurMet(V),R.R Dist, 501505  
Email Id: [cse.hod@knrcer.ac.in](mailto:cse.hod@knrcer.ac.in)

KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING & RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

PRINCIPAL

KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING & RESEARCH  
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R.R. District-501 505.



**KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.**

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Email : [principal@knrcer.ac.in](mailto:principal@knrcer.ac.in) ; website: [www.knrcer.ac.in](http://www.knrcer.ac.in)

**Date: 13-11-2017**

To,  
The Principal  
Kasireddy Narayanreddy College of Engineering and Research,  
Abdullapurmet,  
Ranga Reddy – 501505

**Subject:- For Conducting Two DAY WORKSHOP ON TECHNICAL WRITING SKILLS**

Dear Sir,

We, the department of CSE of our college are planning to conduct **TWO DAY WORKSHOP ON “TECHNICAL WRITING SKILLS”** which we are planning around Nov 14<sup>th</sup> to 15<sup>th</sup>, 2017, We request your acceptance for conducting the event.

Thanking You,

  
PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapurmet (M),  
R.R. Dist-501505.

Yours Faithfully,

  
HOD-CSE

Kasireddy Narayanreddy College of Engineering & Research  
Abdullapur (V), Abdullapurmet (M), R.R. Dist-501505



**KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.**

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Abdullapur (V), Abdullapurmet (M), R.R Dist, 501505, Telangana, INDIA.

Email : [principal@knrcer.ac.in](mailto:principal@knrcer.ac.in) ; website: [www.knrcer.ac.in](http://www.knrcer.ac.in)

Date: 13-11-2017

CIRCULAR

All the faculty are here by informed that a faculty development program is being conducted on the topic “**TECHNICAL WRITING SKILLS**” at our institution on Nov 14<sup>th</sup> to 15<sup>th</sup>, 2017, in the department of CSE.

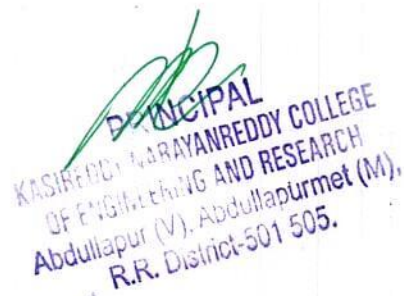
Venue: Ground floor Seminar Hall

Copy To:

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4. EEE
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6. ECE
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9. IQAC

  
PRINCIPAL

KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

  
PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.



## KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.

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Abdullapur (V), Abdullapurmet (M), R.R Dist, 501505, Telangana, INDIA.

Email : [principal@knrcer.ac.in](mailto:principal@knrcer.ac.in) ; website: [www.knrcer.ac.in](http://www.knrcer.ac.in)

### **Report On TECHNICAL WRITING SKILLS - Kasireddy Narayanreddy College of Engineering & Research organized Two days' Workshop on "TECHNICAL WRITING SKILLS" held NOV 14<sup>th</sup> to 15<sup>th</sup>, 2017.**

Objectives of the FDP are the definition of a technical writer is the following: a technical writer is an expert that deals with technical communication and transforms complex information into clear and concise technical documentation. A technical writer creates the following types of technical documentation: user manual, user guide, release notes, API documentation, reports, reviews, web pages, specifications, etc, "**TECHNICAL WRITING SKILLS**" at our college.


In this FDP, "**TECHNICAL WRITING SKILLS**" technology keeps moving forward. Nowadays, everything is about efficiency, teamwork, and being agile.

The number of companies using software for documentation authoring is going through the roof. No wonder — technical writing tools are designed specially for technical writing, they offer task-specific functionality alongside with just being a user-friendly text editor.

How can a technical writing tool make the work of a tech communicator easier? As a rule, such documentation tools feature workflows developed for tech writer teams; they support popular tech writing formats like Word, PDF, CHM. There's also a thing called Single-Sourcing that can save a lot of time and effort for a documentation team. As a reference, you can check out a list of features offered by ClickHelp, a tool for online documentation authoring.

A good technical communicator needs to be aware of what's offered on the market. Ideally, they should try out a couple of documentation tools to know how things work and figure out what appeals to them personally.

The function is inaugurated on 14-11-2011 by Hon'ble Chairman Dr.K.NARAYAN REDDY, and presence of Chief Guest of the Function. B.RAGHUPATHI Guest of Honor & Asso, Prof. Department of CSE, KNR Collage of Engineering. P.SATISH REDDY Coordinator of the FDP, NON-teaching faculty members of the institute and participants.

  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
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R.R. District-501 505.





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At the end of the FDPs, delegates are able to

1. The list of skills that can be useful for any tech writer is now complete. This doesn't mean, of course, that a technical writer has to be all of these things.
2. But, in tech writing, like in any other professional field, there's always an opportunity to grow as a specialist.
3. If you are really interested in achieving a lot as a tech writer, check out the blog post we have recently published on what a technical writer career path may look like.
4. We hope that this info combined will show you the direction towards improvement and success.

  
PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.



# KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH.

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## 2 DAY WORKSHOP ON "TECHNICAL WRITING SKILLS"

### ATTENDENCE SHEET

S.NO	Name of the faculty	Designation	14/11/2017	15/11/2017
1	Manasa	LAB ASSISTANCE	P	P
2	G.Susmitha	LAB ASSISTANCE	P	P
3	L.Susmitha	LAB ASSISTANCE	P	P
4	M.Nagesh	LAB ASSISTANCE	P	P
5	Meena	LAB ASSISTANCE	P	P
6	D.Ravi	LAB ASSISTANCE	P	P

CO-ORDINATOR

HOD/CSE

Head of the Department  
Computer Science & Engineering  
Kasireddy Narayanreddy College of Engg & Research  
Abdullapur (V), Nayathangar (M), R.R. Dist-501 505

PRINCIPAL  
KASIREDDY NARAYANREDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.



KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD

CERTIFICATE OF

PARTICIPATION

This is to certify that L. Susmitha from KNRCER  
attended Faculty Development Program on 3 DAY WORKSHOP ON  
TECHNICAL WRITING SKILLS conducted by the  
from 14-11-2017 to 15-11-2017.

[Signature]  
Coordinator

[Signature]  
Head of the Department  
Computer Science & Engineering  
Kasireddy Narayan Reddy College of Engg & Research  
Abdullapur (V), R.R. Dist-501 505.

[Signature]  
PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), Abdullapurmet (M),  
R.R. District-501 505.

PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (V), R.R. Dist-501 505.

KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF



PARTICIPATION

This is to certify that M. Arjun from 4/11/17 - 15/11/17  
attended Faculty Development Program on TECHNICAL WRITING SKILLS  
from 14-11-2017 to 15-11-2017.

[Signature]  
Coordinator

[Signature]  
Head of the Department  
Department of Mechanical Engineering  
Kasireddy Narayan Reddy College of Engineering & Research  
Abdullapur (M), Havasimam (M), R.R. Dist-501 505

[Signature]  
PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Abdullapur (M), Havasimam (M), R.R. Dist-501 505.

KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF



PARTICIPATION

This is to certify that Meena from 14/11/17 - 15/11/17  
attended Faculty Development Program on TECHNICAL WRITING SKILLS  
conducted by the  
from 14-11-2017 to 15-11-2017.

[Signature]  
Coordinator

[Signature]  
Head of the Department

[Signature]  
PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
R.R. District-501 505.  
R.R. District-501 505.



**KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF  
PARTICIPATION**

This is to certify that D. Kar from 14/11/17 - 15/11/17  
attended Faculty Development Program on TECHNICAL WRITING SKILLS conducted by the  
from 14-11-2017 to 15-11-2017.

[Signature]  
Coordinator

[Signature]  
Head of the Department

[Signature]  
PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Addalapur (V) Addalapuram (M),  
R.R. District-501 505.

KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF



PARTICIPATION

This is to certify that G. Sushmitha from 14/11/17 - 15/11/17  
attended Faculty Development Program on TECHNICAL WRITING SKILLS  
conducted by the  
from 14-11-2017 to 15-11-2017.

[Signature]  
Coordinator

[Signature]  
Head of the Department  
Kasireddy Narayan Reddy College of Engineering and Research  
Abdullapur (V), Addalapuram (M), R.R. Dist-501 505

[Signature]  
PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE OF ENGINEERING AND RESEARCH  
Abdullapur (V), Addalapuram (M), R.R. District-501 505.

KASIREDDY NARAYAN REDDY COLLEGE OF  
ENGINEERING AND RESEARCH HYDERABAD  
CERTIFICATE OF



PARTICIPATION

This is to certify that Manasa from A/11/17 - 15/11/17  
attended Faculty Development Program on TECHNICAL WRITING SKILLS  
conducted by the  
from 14-11-2017 to 15-11-2017.

[Signature]  
Coordinator

[Signature]  
Head of the Department

[Signature]  
PRINCIPAL  
KASIREDDY NARAYAN REDDY COLLEGE  
OF ENGINEERING AND RESEARCH  
Addalapur (N), Adilapur (N),  
R.R. District-501 505.